



## Greater Franklin Chamber of Commerce

*Serving Franklin, Treadwell, Otego and the surrounding area*

PO Box 814, Franklin, NY 13775

[franklinny.org](http://franklinny.org) • [info@franklinny.org](mailto:info@franklinny.org) • 607-386-1369

Dear Vendors/Community Organizations

We hope you will join us for New Old Franklin Day on August 24, 2019 and share in the success of this growing community event. The heart of this event is located along historic Institute Street in Franklin and features a myriad of events and activities for local folks and visitors alike. Festivities will begin at 10am, with most events concluded by 4pm.

### **Space fees are as follows:**

- Greater Franklin Chamber of Commerce Members: No Charge (\$0)
- Not-for-Profit Booths: No Charge (\$0)
- Arts, Crafts, and Small Product Vendors: \$25.00 per 10'X10' space
- Commercial Vendors: \$75.00 (includes commercial vendors who are partnering with a Not-for-Profit)

### **Rental fees are as follows:**

*(10'X10' Tents and 6' or 8' tables are available to rent, on a first come-first serve basis)*

- 10'X10' Tent Rental- \$10
- Table- \$5

Event guidelines and vendor application are enclosed. If you would like to participate, please complete and return to:

Greater Franklin Chamber of Commerce  
Attn: New Old Franklin Day  
PO Box 814  
Franklin NY 13775

With full payment, no later than July 15th. Confirmation of your space will then be provided to you by August 16<sup>th</sup>.

If you have any questions, please contact Trish Tyrell or Johanna VanDeusen at [ofd@franklinny.org](mailto:ofd@franklinny.org).

Thank you

**The Greater Franklin Chamber of Commerce \* [franklinny.org](http://franklinny.org)**

## **New Old Franklin Day 2018 Vendor Rules & Regulations**

1. The full vendor fees, as applicable, must be paid in full by July 15<sup>th</sup>, 2019. There are no refunds due to inclement weather, civil unrest or acts of God. Confirmation of your space will be provided to you by August 16<sup>th</sup>, 2019.
2. Proof of liability naming Greater Franklin Chamber of Commerce and the Village of Franklin as additional insured. (Does not apply to Greater Franklin Chamber of Commerce members)
3. You are responsible for informing yourself and complying with all federal, state and local regulations and licensing requirements which govern the production, display, distribution, sampling and sale of your products.
4. Tents and tables are available for rent on a first-come, first-serve basis. Otherwise, if you choose to use a tent or canopy you must provide your own. You must also provide your own tables, chairs and generators for power (if needed)
5. If you are cooking food, you are required to have a current inspected fire extinguisher of an appropriate type at your space.
6. Items allowed: Food, crafts, wholesale, novelties, retail, antiques, collectibles, artwork. Items prohibited: Firearms, explosives, illicit items.

### **Set Up and Tear Down**

1. Set up begins at 8am on Saturday, August 24<sup>th</sup>, and ends at 10am. Vehicle access will become limited, thus early set up is encouraged.
2. You must check-in with Johanna VanDeusen or Trish Tyrell for your space assignment. Your exhibit must be contained within your designated assigned space.
3. You are responsible for clean-up of your assigned space including removal of garbage.
4. Please have supplies ready for transport before bringing your car to the curb for pack up.

### **Disclaimer**

*The Greater Franklin Chamber of Commerce reserves the right to interpret the rules and to determine all matters pertinent thereto, including the payments, contracts and participation rights by the vendor. In no case shall the Greater Franklin Chamber of Commerce be held responsible for any loss, damage, injury, theft, death or any unforeseen occurrence at the New Old Franklin Day.*

## New Old Franklin Day 2019 – Vendor/Community Organization Application

Send application and signed disclaimer, proof of liability insurance (if not a Greater Franklin Chamber of Commerce member) and payment by July 15<sup>th</sup>, 2019 to:

Greater Franklin Chamber of Commerce, Attn: New Old Franklin Day, PO Box 814, Franklin NY 13775

Greater Franklin Chamber of Commerce Member?  Yes  No

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Nature of Items Offered for Sale (Please List All Items):

\_\_\_\_\_  
\_\_\_\_\_

Will be using a generator?:  Yes  No

Vendor Fee Enclosed (Circle):

\$0 Greater Franklin Chamber of Commerce Members and Not-for-Profits

\$25 Arts, Crafts, Collectibles

\$75 Commercial Food and Business Vendors

\$10 10'X10 Tent (as available)

\$5 Table/Chairs

I, the undersigned, do agree to all of the Rules & Regulations enclosed with this application.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_